

Step-by-Step Instructions For more information on our camps, please visit us online at: WWW.SCHOOLS.CRANBROOK.EDU/PROGRAMS/DAY

- Step 1** - Select which programs your child wishes to attend. **Fill out a separate form for each child.**
- Step 2** - Complete all fields of the Applicant Information Sheet, including: A) Parental Contact Information, B) Authorized Persons for Pick Up of Camper, C) Medical Treatment Authorization. Make sure to **sign** for authorization of emergency medical treatment.
- Step 3** - Indicate your participation in Fore & Aft Care Program. Make sure to **sign** Fore & Aft contract on page 3.
- Step 4** - **Sign Program Registration Terms** on page 3.
- Step 5** - Total your camp fees and attach check to page 4 of enrollment form. Make checks payable to: **Cranbrook Schools, Special and Summer Programs**
- Step 6** - Attach clear copies of the following to page 4 of enrollment form:
A) Birth certificate or passport, B) Medical insurance information, C) Physician's prescription information (if applicable).
- Mail to: **Special and Summer Programs, Cranbrook Schools, PO Box 801, Bloomfield Hills, MI 48303-0801**
Have questions regarding registration? Call: 248-645-3678 or Email: summer@cranbrook.edu

CAMPER NAME:

FOR OFFICE USE ONLY

CAMP:

SESSION:

Step 1 - Indicate below which programs your child wishes to attend.

CAMP ENROLLMENTS - REGULAR SESSION Use letter codes

- (C) Cranbrook Day Camp** For boys, ages 7-13 ~ 9:30 am - 3:30 pm
- (K) Kingswood Day Camp** For girls, ages 7-13 ~ 9:00 am - 3:00 pm
- (Y) Young Authors Camp** For boys & girls, ages 8-14 ~ 9:00 am - 3:00 pm
- (AJ) Art Studio - Junior** For boys & girls, ages 7-12 ~ 9:30 am - 3:30 pm
- (AS) Art Studio - Senior** For boys & girls, ages 13-16 ~ 9:30 am - 3:30 pm
- ___ **Full Session** **June 22 - July 31** **\$ 1300**
- ___ **First Session** **June 22 - July 10** **\$ 675**
- ___ **Second Session** **July 13 - July 31** **\$ 675**
- (B) Brookside Day Camp** For boys & girls, ages 5-6 ~ 9:15 am - 3:15 pm
- ___ **Full Session** **June 22 - July 31** **\$ 1300**
- ___ **First Session** **June 22 - July 3** **\$ 465**
- ___ **Second Session** **July 6 - July 17** **\$ 465**
- ___ **Third Session** **July 20 - July 31** **\$ 465**

PARTIAL TERM ENROLLMENTS - WEEKLY SESSIONS Use letter codes

- (C) Cranbrook Day Camp** For boys, ages 7-13 ~ 9:30 am - 3:30 pm
- (K) Kingswood Day Camp** For girls, ages 7-13 ~ 9:00 am - 3:00 pm
- (B) Brookside Day Camp** For boys & girls, ages 5-6 ~ 9:15 am - 3:15 pm
- (Y) Young Authors Camp** For boys & girls, ages 8-14 ~ 9:00 am - 3:00 pm
- (AJ) Art Studio - Junior** For boys & girls, ages 7-12 ~ 9:30 am - 3:30 pm
- (AS) Art Studio - Senior** For boys & girls, ages 13-16 ~ 9:30 am - 3:30 pm
- ___ **Week 1** **June 22 - June 26** **\$ 275**
- ___ **Week 2** **June 29 - July 3** **\$ 275**
- ___ **Week 3** **July 6 - July 10** **\$ 275**
- ___ **Week 4** **July 13 - July 17** **\$ 275**
- ___ **Week 5** **July 20 - July 24** **\$ 275**
- ___ **Week 6** **July 27 - July 31** **\$ 275**

FUN-DAMENTALLY SOUND SPORTS CAMPS

- All Sports Skills Camp** For boys & girls, ages 5-12 ~ 9:00 am - 4:00 pm
- First Session** **June 15 - June 19** **\$ 350**
- Second Session** **August 3 - August 7** **\$ 350**
- Baseball Skills Camp** For boys & girls, ages 6-12 ~ 9:00 am - 3:00 pm
- First Session** **June 22 - June 26** **\$ 265**
- Second Session** **June 29 - July 3** **\$ 265**

AFTER CAMP SWIM LESSONS June 22 - July 31

- For boys & girls enrolled in summer camps, ages 5-13 years old.
Half-hour swim lessons 3:45 pm - 4:15 pm / 15 minutes free swim 4:15 pm - 4:30 pm
- One Week Swim Lessons Fee - \$75**
- Includes 2 1/2 hrs. of instruction per week
Depending upon camp dismissal time, Fore & Aft Care supervision and fees may apply.
See "Partial Term Enrollments - Weekly Sessions" for dates. See bottom of page 2 for additional details. **No drop-in or "one-time" use of swim allowed.**

CRANBROOK THEATRE SCHOOL 9:00 am - 3:00 pm

Programs for boys and girls, grade 3-age 19 as of 2009-2010 enrollment.

- Junior Division** **Grades 3-5** **\$ 1125**
Camp: June 22 (orientation) - July 24
Evening performances: June 29, July 6, 13, 21 & 22 Rain date July 23
- Junior Division** **Grades 6-8** **\$ 1125**
Camp: June 22 (orientation) - July 24
Evening performances: June 29, July 6, 13, 21 & 22 Rain date July 23
- Senior Division** **Grade 9-Age 19** **\$ 1300**
Camp: June 22 (orientation) - July 31
Evening performances: June 29, July 6, 13, 29 & 30

Theatre school is structured around staged theatrical productions. Campers are required to attend all rehearsals and productions.

TECHNO-BOTICS ROBOTICS CAMPS

Programs for boys and girls, grades 5-9 as of 2009-2010 enrollment.

- VEX Involution™ Competition** **June 22 - June 26** **\$ 425**
9:00 am - 3:00 pm **Grades 8-9**
- Robot Sumo** **June 29 - July 3** **\$ 250**
9:00 am - 11:00 am **Grades 6-8**
- Robot Sumo** **June 29 - July 3** **\$ 250**
1:00 pm - 3:00 pm **Grades 6-8**
- Aquabots-Bermuda Triangle Expedition** **July 6 - July 17** **\$ 725**
9:00 am - 3:00 pm **Grades 5-7**
- P.R.O.B.E. Space Mission Adventure** **July 6 - July 17** **\$ 725**
9:00 am - 3:00 pm **Grades 6-7**

SUMMER JAZZ ENSEMBLE 10:00 am - Noon

Programs for boys and girls, grades 6-10 as of 2009-2010 enrollment.

- Full Session** **June 15 - June 26** **\$ 550**
- First Session** **June 15 - June 19** **\$ 325**
- Second Session** **June 22 - June 26** **\$ 325**

Instrument(s) played/Number of years studied:.....

Band director's / instructor's name:.....

Instructor's Phone:.....

FORE & AFT CARE PROGRAM

Child care for boys and girls enrolled in summer camps, ages 5-13 years old.

- Fore Care** **June 22 - July 31** **7:00 am - 9:30 am**
- Aft Care** **June 22 - July 31** **3:00 pm - 6:00 pm**

- Fore & Aft Enrollment Fee - \$90** Includes first 15 hours of Fore & Aft Care

Enrollment fee of \$90 includes first 15 hours of Fore & Aft Care. Hours used in excess of 15 hours are charged at \$6 per hour. Use of Fore & Aft care services shall be considered agreement with Fore & Aft contract. Drop-in or emergency use of Fore & Aft Care by non-registered campers is charged at \$13.00 per hour.

For more information on our camps, please visit us online at: WWW.SCHOOLS.CRANBROOK.EDU/PROGRAMS/DAY

Registrations will be confirmed by the Office of Special and Summer Programs upon receipt of completed documents and enrollment fees.

PLEASE COMPLETE ONE ENROLLMENT FORM PER CAMPER. INCOMPLETE FORMS CANNOT BE CONSIDERED FOR REGISTRATION. PLEASE PRINT CLEARLY.

Step 2 - Complete all fields of the Applicant Information Sheet.

APPLICANT (CAMPER) INFORMATION

Camper's legal name:..... Camper's nickname (if applicable):..... Sex: M F
 Home address:..... City:..... State:..... Zip:.....
 Current school:..... School phone:..... Grade Fall '09:..... Date of Birth:.....
If possible, I'd like the registrant to be placed in a tribe/group with:.....
 (While effort will be made to honor this request, age, ability, and other factors relevant to activity appropriateness and program success supersede individual requests in the placement of campers.)
 Camper's T-shirt Size: Child 6/8 10/12 14/16 Adult S M L

PARENTAL CONTACT INFORMATION - State law requires that the following information indicate the physical address of the parents/guardian in case of emergency.

Father's / Stepfather's / Guardian's Name: Mr. Dr.
 Home address SAME as applicant's OR If different, include street, city, state, zip:
 Home phone: Cell Phone: Business phone:
 E-Mail:
Mother's / stepmother's / guardian's name: Ms. Mrs. Dr.
 Home address SAME as applicant's OR If different, include street, city, state, zip:
 Home phone: Cell Phone: Business phone:
 E-Mail:
Applicant lives with (check all that apply): Father Mother Other (describe):.....
If the applicant lives in more than one household, please describe the family structure:.....
Does your family have any affiliation with Cranbrook? No Yes, describe:

AUTHORIZED PERSONS FOR PICK-UP OF CAMPER (Required for registration)

Please list **all** persons who are authorized to pick up this camper, including parents' names. Camper will NOT be released to any person not listed here, regardless of relationship to camper.
 (Attach a separate list to page 4, if necessary.)

MEDICAL TREATMENT INFORMATION FOR CAMPER (Required for registration)

Doctor:..... Phone:
 Dentist:..... Phone:
Person to call in case of an emergency:..... Relationship to child:..... Phone:.....
Condition or restriction which Cranbrook should know about in order to best serve your child: restricted vision or hearing, allergies (list), asthma, diabetes, sun sensitivity, attention deficit disorder,
 other: (Attach a separate list or additional information to page 4, if necessary.)

Medical Treatment Agreement: In case of a medical emergency, I understand that every effort will be made to contact parents or guardians of students. In the event that I cannot be reached, I, the parent or legal guardian of this applicant, delegate to Cranbrook the authority to authorize and consent to any and all medical, surgical, dental, or hospital care or treatment while he/she is a summer student at Cranbrook. Such treatment is to be rendered by, or under the jurisdiction of a duly licensed physician, nurse, or dentist. Cranbrook is fully authorized to act in accordance with their best judgement in such an emergency and is absolved from any liability or financial responsibility in connection therewith.

NOTE: For any medical condition that requires administration of medication and/or if medications will be brought onto Cranbrook campus: provide a copy of actual prescription and physician's reason for prescribing, conditions under which medication shall be administered, and by whom (ie: administered by nurse, by camper, etc.). Please inform us if student has medication for self-administration and if refrigeration is required. Attach copies of originals to page 4 of this form. Cranbrook retains a nurse during program hours. The program staff dispenses no medication (i.e. aspirin).

MEDICAL TREATMENT AUTHORIZATION

(Signature required for registration)

I authorize emergency medical treatment for camper as stated above, as legal parent or guardian..... **REQUIRED**

AFTER CAMP SWIM LESSONS - For Day Camps, Young Authors, Art Studio & Theatre School

Campers attending any of our camp programs may enroll in After Camp Swim Lessons for any weeks they are enrolled. Half-hour swim lessons will begin at 3:45 pm, followed by 15 minutes of free swim. Pick up from the pool may begin at 4:15 pm. Depending upon camp dismissal time, campers will either proceed directly to Williams Natatorium after camp or go to Fore & Aft programming to await a bus ride to the pool. Fore & Aft charges will commence at camp dismissal, suspend during swim lessons, and re-commence at 4:30 pm. Campers not signed out by 4:30 pm will incur Fore & Aft charges. Campers who must attend Fore and Aft programming before or after swim lessons will be charged for this supervision, and parents are encouraged to consider enrolling in the Fore & Aft program to benefit from reduced hourly rates. Use of Fore & Aft services shall be considered automatic agreement with terms of Fore & Aft contract.

Step 3 - Indicate your desire for participation in Fore & Aft Care Program for campers, available for all programs.

FORE & AFT CARE PROGRAM - For Day Camps, Young Authors, Art Studio & Theatre School

For the benefit of parents who have children enrolled in one or more of the programs listed, Cranbrook offers an extended care program for boys and girls. Fore & Aft takes place at Brookside School Campus. Fore & Aft begins at 7:00 am and stays in session until the various programs begin. (Students are delivered by bus to their appropriate day camp site.) At the conclusion of the camp program, students are delivered by bus to Fore & Aft; students who are enrolled in After Camp Swim Lessons will then be bussed from Fore & Aft to swim lessons, and back to Fore & Aft at 4:30 pm. The Fore & Aft program ends each day at 6:00 pm. Activities include, but are not limited to: reading, drawing, board games, basketball and various outdoor playground activities. For security reasons, children may not be "dropped off" or "picked up" at the door. **Parents are required to enter the building and sign their child in and out of Fore & Aft with the staff.** Registration for Fore & Aft requires a non-refundable \$90 registration fee, which includes the first 15 hours of child care service. Fore & Aft charges \$6 per hour for additional hours of child care service, after the first 15 hours, which will be billed at the conclusion of each session. Fore & Aft fees are \$6.00 with contract or \$13.00 without contract per hour, per child for every hour or portion thereof. Retroactive registrations are not accepted. **Drop-in or emergency use of Fore & Aft Care by campers not enrolled in Fore & Aft will be charged at \$13.00 per hour, billed at the conclusion of each session.**

FORE & AFT CARE PROGRAM ENROLLMENT CONTRACT

Last Name.....First Name.....

I herewith enroll my child in the Fore & Aft Care Program for 2009 Summer Camps and agree to the following terms and conditions of enrollment:

1. Conditions of Enrollment: Because expenses and obligations of the program are incurred by Cranbrook Schools over the full camp session, I acknowledge that there can be no refund of the enrollment deposit or any portion thereof after June 1, 2009. I specifically understand and agree that the program reserves the right to dismiss a student at any time if, in the judgment of the program, the student's health, behavior or influence is unsatisfactory. I also understand that there can be no refund of program fees if a student is dismissed or withdraws from camp or the program. Drop-in use of Fore & Aft services shall be considered automatic agreement with all terms contained herein.

2. Fees due: I understand that the initial enrollment fee of \$90.00 shall be applied toward the first 15 hours of Fore & Aft Care, whether used or not. I understand that campers shall be charged \$6.00 per hour for every hour, or part thereof, they spend in the Fore & Aft Program in excess of 15 hours. I understand that hours used after the first 15 shall be invoiced to me in full by August 31, 2009. Invoiced amounts shall be due upon receipt of invoice and shall be subject to late fees after 15 days. This agreement shall be governed by and construed in accordance with the laws of the State of Michigan.

Signed.....Date.....

Step 4 - Sign Program Registration Terms.

CAMPS AND SUMMER PROGRAM REGISTRATION TERMS - PLEASE READ (Signature required for registration)

Payment: All programs require full payment at time of application. Partial payments or pro-rated payments are NOT accepted.

Returned checks: NSF or returned checks will be charged a \$60.00 reprocessing fee.

Cancellation: In the event that Cranbrook cancels a camp, your entire payment will be refunded, including Fore & Aft registration. Checks will be mailed to the camper's home address.

Participant Cancellation Refunds: In the event a participant elects to cancel enrollment, full refunds (less a \$60 processing fee) will be given if **written** cancellation notice is received before June 1, 2009. Any cancellation after this date will receive a 50% refund (less a \$60 processing fee) and may be subject to materials fees, depending upon program. I also understand that there can be NO refund of program fees if a camper is dismissed or withdraws from camp or program once their session commences.

Fore & Aft Use: Use of Fore & Aft services (including drop-ins, before and after swim lessons, and "one-time" use) shall be considered automatic agreement with all terms of Fore & Aft contract above. Fore & Aft fees are \$6.00 per hour with contract or \$13.00 per hour without contract, per child for every hour or portion thereof.

Partial Sessions: Because materials are purchased and hiring is based upon our published schedules, Cranbrook does not pro-rate enrollment fees.

Declining Application or Dismissal of Camper: Cranbrook Schools reserves the right to decline any application and the right to dismiss any camper at any time for programmatic reasons.

Cranbrook is not responsible for lost or stolen articles.

PICK-UP AUTHORIZATION I verify that all information herein is true and accurate as written, and do authorize persons listed to pick up camper.

PUBLIC RELATIONS AUTHORIZATION I authorize the release of my child's photograph for use in camp newsletters, scrapbooks, advertising, newspapers or other media sources, including television, in connection with camp activities, awards, or honors.

Signature required for registration Signed.....REQUIRED.....Date.....REQUIRED.....

Step 5 - Enclose payment in full with enrollment form. **Registrations cannot be processed and space cannot be reserved without payment in full at the time of enrollment.**

Payments received before March 14, 2009 may deduct \$50 early registration discount per camper. Discount does not apply to "Partial Term - Weekly Camp Enrollments." Postmarks will not be considered.

Make checks payable to: Cranbrook Schools, Special and Summer Programs

Mail to: Special and Summer Programs, Cranbrook Schools, PO Box 801, Bloomfield Hills, MI 48303-0801

Attach your check to this form on page 4. Have questions regarding registration? Call: 248-645-3678 or Email: summer@cranbrook.edu

ENROLLMENT FEES - PLEASE TOTAL THE FEES FOR YOUR CAMPER - CHECK ALL THAT APPLY

<input type="checkbox"/> Cranbrook	<input type="checkbox"/> Kingswood	<input type="checkbox"/> Brookside	<input type="checkbox"/> Theatre School (Senior)	<input type="checkbox"/> Art Studio (Junior)	<input type="checkbox"/> Art Studio (Senior*)	<input type="checkbox"/> Young Authors:..Full Session.....	\$ 1300.00	_____	
<input type="checkbox"/> Theatre School (Junior):.....						Full Session.....	\$ 1125.00	_____	
<input type="checkbox"/> Cranbrook	<input type="checkbox"/> Kingswood	<input type="checkbox"/> Art Studio Junior Division	<input type="checkbox"/> Art Studio Senior* Division	<input type="checkbox"/> Young Authors:.....		First Session.....	\$ 675.00	_____	
<input type="checkbox"/> Cranbrook	<input type="checkbox"/> Kingswood	<input type="checkbox"/> Art Studio Junior Division	<input type="checkbox"/> Art Studio Senior* Division	<input type="checkbox"/> Young Authors:.....		Second Session.....	\$ 675.00	_____	
<input type="checkbox"/> *Art Studio Senior Division Materials Fee (\$40.00 per week)						Weeks.....x	\$ 40.00 each	_____	
<input type="checkbox"/> Brookside:	<input type="checkbox"/> First Session	<input type="checkbox"/> Second Session	<input type="checkbox"/> Third Session			Sessions.....x	\$ 465.00 each	_____	
<input type="checkbox"/> Partial Term - Weekly Day Camp Enrollment:	<input type="checkbox"/> wk 1	<input type="checkbox"/> wk 2	<input type="checkbox"/> wk 3	<input type="checkbox"/> wk 4	<input type="checkbox"/> wk 5	<input type="checkbox"/> wk 6	Weeks.....x	\$ 275.00 each	
<input type="checkbox"/> FUN-Damentally Sound All Sports Skills Camp:	<input type="checkbox"/> First Session	<input type="checkbox"/> Second Session				Sessions.....x	\$ 350.00 each	_____	
<input type="checkbox"/> FUN-Damentally Sound Baseball Skills Camp:	<input type="checkbox"/> First Session	<input type="checkbox"/> Second Session				Sessions.....x	\$ 265.00 each	_____	
<input type="checkbox"/> TECHNO-botics Robotics Camp:	<input type="checkbox"/> VEX Involution™ Competition					One Week.....	\$ 425.00	_____	
<input type="checkbox"/> TECHNO-botics Robotics Camp:	<input type="checkbox"/> Robot Sumo (AM)	<input type="checkbox"/> Robot Sumo (PM)				Sessions.....x	\$ 250.00 each	_____	
<input type="checkbox"/> TECHNO-botics Robotics Camp:	<input type="checkbox"/> Aquabots - Bermuda Triangle Expedition	<input type="checkbox"/> P.R.O.B.E. Space Mission Adventure.....				Two Weeks.....	\$ 725.00 each	_____	
<input type="checkbox"/> Summer Jazz Ensemble:.....						Full Session.....	\$ 550.00	_____	
<input type="checkbox"/> Summer Jazz Ensemble:	<input type="checkbox"/> First Session	<input type="checkbox"/> Second Session					\$ 325.00	_____	
<input type="checkbox"/> After Camp Swim Lessons:	<input type="checkbox"/> wk 1	<input type="checkbox"/> wk 2	<input type="checkbox"/> wk 3	<input type="checkbox"/> wk 4	<input type="checkbox"/> wk 5	<input type="checkbox"/> wk 6	Weeks.....x	\$ 75.00 each	
<input type="checkbox"/> Fore & Aft Care Enrollment:						First 15 hours.....	\$ 90.00	_____	
Non-Refundable Enrollment Processing Fee	(ONE-TIME FEE PER CAMPER PER SUMMER)							\$ 60.00	60.00
							TOTAL ENROLLMENT FEES:	_____	

Step 6 - Provide clear copies of the following: A) Birth certificate or passport and B) Medical insurance information. If necessary, attach a separate list of:
C) Persons authorized to pick up camper, D) Medical conditions or restrictions, and/or E) Physician's prescription information. Please attach all copies to this page.

Attach All Copies Here

Please provide a clear copy of the following:

A) Birth Certificate or Passport

If Applicant attended one of Cranbrook's Summer Programs in 2008 and provided a copy of birth certificate or passport with that enrollment you may skip Step A, but please initial and date here: _____

B) Medical Insurance Information

Attach a copy of current insurance cards for all coverages that apply to applicant.

Updated insurance documents are required every year.

Use a separate registration form for each camper.

C) Camper Pick Up Authorization

Attach a separate list of all persons authorized to pick up applicant (if necessary).

D) Camper Medical Restrictions

Attach a separate list of medical conditions or restrictions (if necessary).

E) Physician's Prescriptions

Attach original prescription for any medications that will be brought onto campus, along with physician's reason for dispensing. This information is required for any medication brought onto campus.

Prescribed substances may not be brought onto campus under any circumstances without this documentation.

Attach
check
here

Above documents are required in order to process enrollment registration. Incomplete registration forms will not be processed.

Please indicate how you prefer to receive future notifications and registration announcements.

U.S. Mail Website Posting Email.....

Cranbrook Schools are independent day and boarding schools that provide students with a challenging and comprehensive college preparatory education. We motivate students from diverse backgrounds to strive for intellectual, creative, and physical excellence, to develop a deep appreciation for the arts and different cultures, and to employ the technological tools of our modern age. Our schools seek to instill in students a strong sense of personal and social responsibility, the ability to think critically, and the competence to communicate and contribute in an increasingly global community.